



Grove Sports Centre & Social Club • St Mary's Grove • Nailsea • North Somerset • BS48 4NQ
01275 856892

Functions/Events Privacy Notice

When booking a function or event here at the Grove we take your privacy seriously and will only use your personal information to provide the services you have requested from us.

Information we hold:-

Only basic personal information is recorded.

- Name.
- Address.
- E-mail address.
- Telephone number.
- Type of function/event held.
- Date of function/event held.
- Time of function/event held.
- Any Organisation or Charity that the Hirer may be booking a function/event on behalf of.

The information is obtained from:-

Information provided on the 'Booking Request' Form.

We'd like Hirers' to know:-

Where we hold Hirers Data:-

- All hirers' personal and event information is stored on a password protected cloud based calendar.
- This is controlled and managed by the Grove Steward and Assistant Steward.

What we use Hirers' data for:-

- The Hirers' data we hold is for Grove operations only.
- Phone numbers, addresses and email addresses where provided are used only to communicate hiring and Grove information to the hirer.
- We will not disclose any information to a third party other than that required by law enforcement purposes.

**General Data Protection Regulation
(UK Data Protection Bill) 25th May 2018**